

Ponchatoula Area Recreation District No. 1
19030 Ponchatoula Park Dr.
Ponchatoula, LA 70454
Conference Room - Gym
Regular Board Meeting Minutes
September 25, 2025
6:00 p.m.

I. Call to Order: Terry Byers, Chairman

The public hearing was called to order by Terry Byers at 6:05 p.m.

II. Roll Call: Terry Byers (P), Marshall Graves (P), Patricia Landaiche (A), Kyle Mitchell (P)
Christy Whitaker (P)

Visitors: Letisha Smith, Mark Verbois, Wesley Fletcher

III. Approval of Minutes: August 21, 2025 Minutes

Motion by Kyle Mitchell

Seconded by Marshall Graves

Favor: 4 Opposed: 0 Abstained: 0 Absent: 1

IV. Approval of Financials: August 2025

Motion by Kyle Mitchell

Seconded by Christy Whitaker

Favor: 4 Opposed: 0 Abstained: 0 Absent: 1

V. Public / Guest Comments:

None

VI. Reports:

Director's Report – Mark Verbois reported that the conference in Orlando was informative. Verbois worked with Byers, and the property insurance has been renewed. Paula Sziber from Jackson Vaughan has been in contact with him about the liability renewal. She is shopping around due to PARD taking on sports programs. The auto policy has been renewed. Flag football has begun, and tackle had a scrimmage in the Superdome. Adult pickleball and volleyball start next week. Fall baseball practices begin next week, and basketball registration is open. There is a free basketball clinic in October.

Facilities- Fletcher got quotes to repair the football concession. There will be a repair of the rot on the kitchen counter, the awning will be replaced, and insulate the attic.

The new gym divider for gym 1 has been ordered. The pulley system for the divider in gym 2 has been repaired. Fletcher and outside staff have been working on sprinklers.

Locks throughout the park have been rekeyed, and electronic keypads were installed on Verbois, Smith, and the file room. The events building will later be upgraded to a numeric lock to allow renters to gain access with a temporary code. The security alarms and cameras are being upgraded. The IT guy has been working on getting a signal to the complexes that will work with future POS systems.

Gym 1 speakers have been repaired.

An outside part-time employee has turned in his two weeks' notice, and the hiring process will begin.

The audits are still being worked on. Policies and procedures are being updated. Once it is complete, it will be brought to the board for approval.

VII. Old Business:

- a. Adoption of New Bylaws – Smith reported that a publication was placed in the paper, and the affidavit for the Tangi Times is available. Byers asked if everybody had looked at the bylaws and was good to move forward. After everyone was in agreement, he read the resolution, and there was a roll call vote.

Terry Byers – Yea

Marshall Graves- Yea

Patricia Landaiche – Absent

Kyle Mitchell – Yea

Christy Whitaker- Yea

VIII. New Business:

- b. Adjacent Property Offer- Verbois was approached about a piece of property that is for sale in front of the events building. The board asked him to find out what the asking price is, then bring it back for further discussion.
- c. Retirement Plan – Verbois reported that Verbois has been working with Actus Wealth to introduce a new plan for employees. A few plans were presented to Verbois, and he shared with the board. Verbois asked if the board would like to have the representatives from Actus come to a board meeting, or was the board ok to move forward. Byers said he thought it sounded doable, asked him to get it set up and find out what the cost was going to be, then they would vote on it. The board agreed.
- d. Baseball/Softball for 2026 – Verbois asked the board if they want to roll forward with handling the baseball league in 2026. He would like to roll over the PYBS board how ever, the concessions would be contracted out. It was discussed that a meeting with PYBS would be scheduled. Terry Byers requested that he attend. Kyle Mitchell made a motion, and Christy Whitaker seconded the motion to move forward with taking over baseball. All was in favor.

IX. Executive Session

Motion by Kyle Mitchell to go to the executive session. Seconded by Christy Whitaker. Motion passed.

Returned from executive session 7:14 pm

Motion by Kyle Mitchell to come out of executive session. Seconded by Christy Whitaker. All in favor, motion passed.

Chairman's Remarks:

Byers asked if anyone would make a nomination for co-chair. Marshall Graves made a motion to nominate Kyle Mitchell, and Christy Whitaker seconded the nomination. Kyle Mitchell was voted Co-Chair

X. Adjournment:

Motion by Kyle Mitchell	Seconded by Christy Whitaker
Favor: <u>4</u>	Opposed: <u>0</u>
	Abstained: <u>0</u>
	Absent: 1

The meeting was adjourned at 7:17 p.m.

Terry Byers, Board Chairman

Letisha Smith, Executive Secretary